

NAVY CHILD AND YOUTH PROGRAMS CHILD DEVELOPMENT HOME (CDH) HEALTH AND SANITATION CHECKLIST

REQUIRING DIRECTIVE OPNAVINST 1700.9

PRIVACY ACT STATEMENT:

AUTHORITY: P.L. 101-89, Sec. 1507, "Military Child Care Act of 1989"; Title 5 U.S.C. 301 Department Regulations; E.O. 9397; and OPNAVINST 1700.9 "Child and Youth Programs."

PURPOSE: To provide Child and Youth Programs (CYP) with information used to access the CDH provider's program and to ensure that the program is meeting minimum Navy CDH requirements. Identifies areas for future training and monitoring.

ROUTINE USES: Information furnished may be disclosed to any DoD component, and upon request, to other federal, state and local governmental agencies in the pursuit of their official duties relating to proper child care. Finally, the information may be disclosed to law enforcement activities for the purpose of litigation.

VOLUNTARY DISCLOSURE: Furnishing the information is voluntary; however, failure to provide the requested information could result in denial of certification application.

<input type="checkbox"/> INITIAL RATING <input type="checkbox"/> ANNUAL RATING		
CDH Provider:	Signature:	Date:
Preventive Medicine:	Signature:	Date:

Infants Birth to 12 months. *Pretoddlers* 12 months through 24 months of age. *Toddlers* 24 months through 35 months.
Preschoolers 3 years through 5 years. *School Age* 6 years through 12 years.

Indoor Environment

Yes No

- 1. There is a completed Navy CYP Registration form and current immunizations for each child enrolled.
- 2. The providers' family has been immunized; is free of communicable disease, and documentation is on file.
- 3. The provider has a current CPR and First Aid certification posted.
- 4. The provider practices universal health precautions: disposable latex or non-porous vinyl gloves are worn when the provider has contact with blood, including blood in feces. Articles contaminated with blood are carefully disposed of, or wrapped in plastic and sent home with the parents.
- 5. All floors used by children are swept and/or vacuumed daily. Washable floors used by children are mopped with disinfectant at least twice a week.
- 6. Toys and surfaces are cleaned and disinfected as needed. Toys that are mouthed by a child are placed in a "mouthed toy bin" and are not accessible to other children until the toys are sanitized.
- 7. Cleaning equipment and supplies except for liquid hand soap, bleach and water bottles, and liquid dish soap are kept in a locked storage area.
- 8. Children cannot lock themselves into a room or closet.
- 9. There are no toxic plants within children's reach nor are plants placed where poisonous leaves could fall into children's play space.
- 10. There are no latex balloons. Toy boxes/chests are not used for child care materials.
- 11. Equipment and materials are safe and in good repair. There are no sharp corners or rough edges on furniture, toys, or outdoor play equipment. There is no chipping or peeling paint.

Yes No

- 12. The home is safe with no evident hazards. All potential hazards in the home are inaccessible to children. All potential hazards in the home are inaccessible to children. Hazardous materials are properly stored.
- 13. The provider has a first-aid kit/safety backpack including disposable gloves readily available, but out of reach of children. An instant cold pack is available or a cold pack is kept in the freezer or refrigerator for minor injuries.
- 14. Every electrical outlet within children's reach is covered with a choke-proof, child-resistant device or is in use.
- 15. If windows accessible to children are opened, they are not opened more than 6 inches and have screens in good repair, or they have safety barriers, or they are opened from the top. Cords of window coverings are secured or out of children's reach.
- 16. Equipment and materials, indoors and outdoors, are safe and in good repair. There are no sharp corners or rough edges on furniture, toys, or outdoor play equipment.
- 17. Drinking water is available at all times.
- 18. Thermometers are in the refrigerator and freezer. Temperature logs are posted daily to document that food is stored at the proper temperatures.
- 19. Dishes, utensils, cooking and serving items, and bottles are washed in a dishwasher, or washed in clean, hot, soapy water, rinsed, sanitized in bleach and water solution, and then air dried.
- 20. The kitchen sink is not used for hand washing after diapering or toileting, or it is cleaned and disinfected after such use.
- 21. There is a hand washing sink with liquid soap, running water and paper towels where children and provider can wash and dry their hands.
- 22. Diapering and toileting areas are separated from food areas. Diapering is done following the Centers for Disease Control procedures. Disposable gloves are available for universal precautions.
- 23. Any diapering surface is cleaned and disinfected following the Centers for Disease Control procedures. All soiled diapers are disposed of in plastic bags.
- 24. Containers for soiled diapers are plastic lined and covered with a step-operated lid, or located out of reach of children.
- 25. If a potty-chair is used, it is washed and disinfected after each use and there are no straps.
 - N.A. – No potty chair
- 26. A secure step is located in front of any sink where children wash their hands, or children can reach faucets without a step, or follow Centers for Disease Control procedures for washing infants' hands.
- 27. Objects greater than 1/4 inch and less than 1 1/2 inches in diameter are kept out of reach of children age 2 and under. There are no beanbag chairs in areas used by children.

Yes No

- 28. Provider's yard if used for play space, is free of tools, insecticides and other poisons, lighter fluid, animal feces, broken glass, trash, and other hazards. If local playground is used, the area is safe and free of hazards.
- 29. If there is a sand area or box, it is covered when not is use.
- 30. A fence or natural barrier encloses the play space from stray animals and areas in which there is a traffic hazard.
- 31. Ponds, wells, swimming pools, hot tubs, and other hazards are fenced off and are not used during CDH business hours. Wading pools will be emptied and placed out of child care space during business hours. Trampolines are fenced off and not used during CDH business hours.
- 32. Playground equipment and surfaces meet the CPSC Handbook for Public Playground Safety and ASTM standards for backyard equipment. Surfaces under playground equipment are soft and free from stones, debris, and obstructions.
- 33. Power tools are not used when children are present.
- 34. There are no ferrets, turtles, iguana, lizards, or other reptiles, psittacine birds (birds of the parrot family), rats, or any wild or dangerous animals kept in the home
- 35. If there are dogs and/or cats, they are even-tempered and friendly or they are kept in areas inaccessible to children. Any pet or animal present at the home, indoors or outdoors, shall be in good health, show no evidence of carrying any disease, and be a friendly companion for the children.
- 36. Litter boxes, pet food and dishes, and pet toys are kept out of reach of children and out of the food preparation and service areas.
- 37. Provider understands that a serious non-compliance found during a monthly home visit is cause for suspension.

Comments:
